



Creative Arts Associate

Cultural and Creative Arts Center
of the Santa Maria Valley

Applications due February 24th

Corazón del Pueblo is Santa Maria's first Latinx Cultural Center. We focus on promoting equitable access to creative expression in the performing, visual, and literary arts, preserving the heritages that make our multicultural futures powerful.

Corazón del Pueblo is currently seeking a creative arts associate to join our team! We are looking for individuals who show a passion for social activism, pride in their heritage, and passion for art to join our team. At Corazón del Pueblo our goal is to create unity within our community and provide resources for local residents.

Requirements

- High School Diploma or Equivalent
- Willingness to participate in local activism. (Spreading the word, Creating awareness for social issues, and being open to learning more about issues in depth)
- Bi-lingual (Spanish/English)
- Be courteous and personable.
- Be self-directed, willing to take initiative, and detail-oriented.
- Able to engage with diverse artists and community members in the Santa Maria Valley
- Committed to working with diverse groups and historically marginalized populations
- Willingness to learn new skills.
- Basic computer skills and an understanding of social media.
- Individuals are required to be fully vaccinated against COVID-19. Individuals with a documented medical exemption will need to provide a negative test result prior to all in-person activities.

Responsibilities

- Posting on social media, including sharing posts concerning social activism, local news events, and art-related content.
- Assisting in Event Planning such as monthly cultural events/workshops as well as big community events such as galleries, film screenings, and community forums.
- Organizing our cultural center/office, organizing documents, and art supplies.
- Translating documents from English to Spanish/Spanish to English and vice-versa.
- Connecting with Local and regional artists.
- and more (all necessary training will be provided)

Details of the Position

- Part-time 20 hours a week, 4 days a week (Tuesdays -Fridays 2pm-7pm) with optional additional hours during events.
- The position is year-round. However, renewal and growth (promotion/raise) are contingent on performance evaluations and organizational funding
- Pay Range is \$19 - \$23 an hour dependent on experience
- Yearly Health Spending Voucher
- Paid Time off and Sick Pay benefits (at 5% of time worked)
- Position Reports to Executive Director

To Apply:

- Send us a **Resume** and a **cover letter** explaining why you are interested in the position
 - (Feel free to include information on your interest in social justice, cultural preservation, or anything else that might let us know about your passion for working with disadvantaged communities)
- Send both Resume and Cover Letter as PDF or Word attachments to abe@corazondelpueblo.org

We are an equal opportunity employer. We do not discriminate against employees based on race, color, religion, sex, national origin, age, disability, immigration status, or genetic information.